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|  Muda Identification  |  |  |
| Name: | Team: |

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| *remember* DOWNTIME:  | WHEN? WHERE? HOW MUCH?  |
| DEFECTS rework by finding & fixing errors, reviewing & correcting mistakes  |   |
| OVERPRODUCTION producing more than the next step needs or more than the patient wants  |   |
| WAITING nonproductive time due to lack of supplies, equipment or people  |   |
| NON‐UTILIZED TALENT worker skill not used to full capability  |  |
| TRANSPORTATION unnecessary conveyance of patients, materials, and supplies  |   |
| INVENTORY materials/supplies bought and not immediately used (unnecessary storage)  |  |
| MOTION unnecessary movement of workers  |   |
| EXTRA PROCESSING activities that do not add value from the patient’s perspective  |   |